

**LANGARA COUNCIL**  
**Minutes of a Meeting**  
**held on Tuesday, October 23, 2012**  
**Room C408 at 0930 hours**

**Members:**

Fraser Archibald	Ian McBain
Diane Bradley	Clayton Munro
Lynn Carter	Brad O'Hara
Raymond Chow (absent)	Dawn Palmer
Patricia Cia	Ajay Patel
Roy Daykin	David Ross (absent)
Julia Denholm	Pierre-Andre Santin
Charlotte French	Tomo Tanaka
Margaret Heldman	Daniel Thorpe
Ian Humphreys	Wendy Watson (absent)
Darrell Kean	Gayleen Wren
Gerda Krause	LSU Representatives (x 2 Vacant)
Julie Longo	

**Guests:**

Cathy Gooderham, Vice-Chair, Langara College Administrators' Association  
Korena Jang, Manager, Executive and Board Operations

**Recorder:**

Diana Falcon, Executive Assistant, Executive Office

R. Daykin chaired the meeting in the absence of D. Ross.

**1. REVIEW OF AGENDA**

The agenda was approved with the following addition:

- Item 4 e) International Education Update A. Patel

**2. REVIEW OF MINUTES AND BUSINESS ARISING**

**a) Draft Minutes of the Meeting held October 2, 2012**

The Minutes of the Meeting held on October 2, 2012 were accepted.

**Business Arising**

In response to a request, D. Palmer provided an update on Leadership Development.

**b) Banner Next Generation Project Update**

C. French provided an update on the Banner Next Generation project advising that the draft transfer credit build of articulation tables has been completed for SFU and is continuing for other institutions. BCCAT will work with the College to

implement transfer tables institution by institution. She noted there will be a mini-workshop for Chairs in early November to distribute reports and answer questions using SFU as a pilot institution.

### 3. CURRICULUM ITEMS

#### a) Education Council Meeting held on September 18, 2012

G. Krause referred to the summary report of the Education Council meeting held on September 18, 2012 and highlighted the name change of Human Kinetics to Kinesiology and a new course in High Performance Strength & Conditioning.

G. Krause highlighted the timeline for student access to new program information on the website.

The Education Council summary report for September 18, 2012 was received for information.

### 4. FOR INFORMATION

#### a) Respectful Workplace and Upcoming WorkSafe Legislation

D. Palmer noted that prior to Bill 14 employees were eligible to claim compensation for mental stress in an acute or traumatic event only. Revision to Section 51 of the Workers Compensation Act, after the second reading of this legislation, includes the wording "including bullying and harassment arising in and out of the course of the worker's employment."

The Occupational Health and Safety division will be developing regulations to deal with workplace harassment and bullying which will impose sanctions on employers who do not create policies to address a respectful workplace. In order to stay ahead of this legislation and take a leadership role in post-secondary regarding a respectful workplace, D. Palmer highlight proposed changes to Policy B3002 – Code of Conduct. She noted that a focus group has been formed to review and approve the development of three separate policies: Student Code of Conduct; Respectful Workplace, and Campus Security.

D. Palmer provided an update on the Respectful Workplace policy noting that it has been reviewed in conjunction with human rights and current collective agreement language. Revisions will be brought back to the working group for discussion. The Respectful Workplace Program will include the policy, a brochure and flyer on tips to creating a respectful work environment using the RESPECT acronym.

The program launch is scheduled towards the end of 2012.

#### b) "Best Decorated Department" Halloween Contest - Update

D. Palmer noted that approximately 11 departments are participating in the "Best Decorated Department" Halloween contest. Judges will begin touring departments beginning at 12:00 Noon and children from the daycare will also visit.

**c) “Take Our Kids to Work Day – Update**

D. Palmer announced that approximately 11 ninth-grade students have registered to participate in the “Take Our Kids to Work Day” being held on November 7, 2012. The students will engage with a number of departments to learn about the College and about future career decisions.

**d) 2013/14 Budget Timeline**

R. Daykin highlighted the 2013/14 Budget Timeline attached to the agenda. In response to a question about enhancements, R. Daykin noted that priority consideration will be given to initiatives that support revenue growth.

**e) International Education – Update**

A. Patel provided an update on enrolment in International Education noting that information is also available on the dashboard. He noted that the key initiatives developed by the I.E. Registration group, led by I. Humphreys, have supported international enrolment targets. He highlighted work to: diversify international jurisdictional student representation; ensure quality applicants; retain more LEAP students into regular studies; explore faculty/student exchange opportunities; and, conduct market research to identify which programs at Langara may be of interest to international students. In response to a question, A. Patel noted that he will distribute a contact list regarding addressing questions from international students.

There being no further business, the meeting was adjourned at 10:15 hours.